

Site Monitor Form #1
To be completed during site training

Pre-Operational Visit	
This form must be completed and returned to Food Bank of Alaska before food can be shipped to your site.	
Site Name: _____	Monitor's Name: _____
Monitor's Telephone: _____	Monitor's Fax: _____
Monitor's Email: _____	
Facility Contact Name: _____	Facility Contact Telephone: _____
Type of site (indicate appropriate type):	
<input type="checkbox"/> Recreation Center <input type="checkbox"/> School <input type="checkbox"/> Church <input type="checkbox"/> Playground <input type="checkbox"/> Settlement House	<input type="checkbox"/> Park <input type="checkbox"/> Residential Camp <input type="checkbox"/> Play Street <input type="checkbox"/> Tribal Office <input type="checkbox"/> Other
Estimated number of children the site could serve: _____	
Estimated number of needy children in area: _____	
Estimated number of personnel needed to adequately control the food service: _____	
Is another site needed in this area? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Are present facilities adequate for organized meal service? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If answer is no, comments: _____ _____	
For the estimated number of children, does the site have:	Yes No
Shelter for inclement weather?	_____
Adequate storage for food?	_____
Storage space for records on site?	_____
Access to refrigeration:	_____
Access to a telephone:	_____
Access to a fax:	_____
Access to internet:	_____
What type of organized activities are possible or planned for this site? _____	
Improvements or corrective actions needed before site operates: _____	
_____ Site Monitor's Signature	_____ Date